

THE CITY OF SOUTH SAN FRANCISCO
Cultural Arts Commission
invites entries
for a

General Art & Sculpture Show



MUNICIPAL
SERVICES
BUILDING
33 Arroyo Drive
South San Francisco

2012
October
5 & 6

The South San Francisco Cultural Arts Commission is a citizen's advisory board appointed by the City Council. The Commission exists to promote the creation and enjoyment of arts in South San Francisco.

Calendar

HAND DELIVER ENTRIES
*With completed application
and fees, as indicated below*

OCTOBER 3: 2-Dimensional Art ONLY
Wednesday - between 5:00 and 7:00 p.m.
Deliver to Betty Weber Gallery

OCTOBER 4: Sculpture ONLY
Thursday - between 3:30 and 5:30 p.m.
Deliver to Marie Peterson Room

ART GALLERY OPEN
Friday, October 5, 2012
6:00 to 8:00 p.m.
Opening & Reception
for exhibitors and the public
Saturday, October 6, 2012
10:00 a.m. to 4:00 p.m.

RELEASE OF ENTRIES *
Saturday, October 6, 2012
From 4:00 to 6:00 p.m.
**Entries may not be
removed prior to release time.*

Please be aware that we do not have storage facilities and **WILL NOT** be responsible to store items that are not picked up during the release of entries.

ALL ENTRIES MUST BE PICKED UP AT THE RELEASE TIME LISTED ABOVE!

DELIVERY & PICK UP LOCATION
Betty Weber & Marie Peterson Exhibit Rooms
MUNICIPALSERVICES BUILDING
33 Arroyo Drive, South San Francisco

FOR MORE INFORMATION
Please call the South San Francisco Parks & Recreation Department at (650) 829-3800 or visit the *Cultural Arts* page online at WWW.SSF.NET

2012 General Art & Sculpture Show Application Form

-----COMPLETE THIS APPLICATION FORM, CUT TO DETACH, AND BRING IN WITH YOUR FEE AND ENTRY-----

1) Last Name: _____ First Name: _____ CIRCLE ONE (if applicable)
 2) Mailing Address: _____ City/State/Zip: _____ SSF Employee SSF Commissioner
 3) Day Phone: _____ Evening Phone: _____ Web Site Address: _____
 4) Email: _____
 5) I am a Previous SSF Exhibitor: NO, This is my first experience YES (Name show) _____
 How did you FIRST HEAR ABOUT THIS Flyer/Mailer SSF Website TV/Channel 26 Friend
 EVENT? (Please circle one) Class/Club (name) Other (name)

DO NOT SIGN THIS DOCUMENT BEFORE YOU READ IT AS IT CONTAINS A WAIVER AND RELEASE OF LIABILITY TO WHICH YOU WILL BE BOUND.

I agree that my participation in the City of South San Francisco Cultural Art Commission's art gallery program is voluntary and that I assume all risk of injury, illness, damage or loss to me or to my property that might result from my participation. I further agree (on behalf of myself and my family members, personal representatives, heirs, executors, administrators, agents and assigns) to release and discharge the City of South San Francisco and its officers, employees, and agents, from any and all claims, liability, loss, penalties, expenses and costs (including attorney's fees), or causes of action (known or unknown) (collectively, "liability") arising out of my participation, except to the extent that such liability is caused by the gross negligence or willful misconduct of the City. I ACKNOWLEDGE THAT I HAVE CAREFULLY READ THIS WAIVER AND RELEASE AND I FULLY UNDERSTAND THAT, BY SIGNING BELOW, I AM WAIVING ANY RIGHT THAT I MAY HAVE TO BRING A LEGAL ACTION OR TO ASSERT A CLAIM AGAINST THE CITY FOR NEGLIGENCE. Participation constitutes permission for City of South San Francisco to use artist's name, likeness or art entries for publicity and promotional purposes without additional compensation unless prohibited by law.

Your signature indicates that you have read and agreed to abide by the rules and guidelines of the 2012 General Art & Sculpture Show art gallery and extended exhibit program.

Signature: _____ Date: _____

ENTRY INFORMATION

1st ENTRY Item # FOR OFFICE USE TITLE: _____ 2-DIMENSIONAL OR SCULPTURE <i>Circle one</i> All mediums Watercolors describe: _____ Painting - all other mediums Graphics SIZE: _____ ARTWORKS: <input type="checkbox"/> Check if a set or series <input type="checkbox"/> Not for Sale <input type="checkbox"/> For Sale - Price \$ _____	2nd ENTRY Item # FOR OFFICE USE TITLE: _____ 2-DIMENSIONAL OR SCULPTURE <i>Circle one</i> All mediums Watercolors describe: _____ Painting - all other mediums Graphics SIZE: _____ ARTWORKS: <input type="checkbox"/> Check if a set or series <input type="checkbox"/> Not for Sale <input type="checkbox"/> For Sale - Price _____	3rd ENTRY Item # FOR OFFICE USE TITLE: _____ 2-DIMENSIONAL OR SCULPTURE <i>Circle one</i> All mediums Watercolors describe: _____ Painting - all other mediums Graphics SIZE: _____ ARTWORKS: <input type="checkbox"/> Check if a set or series <input type="checkbox"/> Not for Sale <input type="checkbox"/> For Sale - Price _____
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TOTAL ENTRIES: _____ TOTAL FEE \$ _____ FEE PAID BY: (circle one) Cash Check # _____

PARTICIPATION IN MSB EXTENDED EXHIBIT - Please Check One
 If selected, I do want to participate in the MSB Atium Art Window extended exhibit and I agree to the terms.
 I am not able to participate in the extended exhibit.

Entry Rules & Requirements

ELIGIBILITY

Open to artists, 18 years and older, who reside in the Bay Area. All entries must be **original** and created by the exhibiting artist **within the last two years.**

MEDIA

TWO DIMENSIONAL ART

- categories -
- Watercolors
- Painting-all other mediums
- Graphics

*Photography or digital prints **are not** included.*

SCULPTURE

- all mediums -

ENTRY LIMIT

Three works per exhibitor maximum, per type of media. A set or series is considered one entry. **Entries may be limited depending on space available.**

APPLICATION FEE

A non-refundable \$5.00 fee per work of art must be submitted with the application form. Cash or check/money order may be made payable to the: **City of South San Francisco**

APPLICATION FORMS

Completed and legible *Application Forms* **must** accompany art entry and fees. Application forms may be photocopied or downloaded from the website.

▶ The Commission will **not** be responsible for finding or correcting errors in entries due to omission or illegibility in application forms or other paperwork submitted.

REMOVAL OF WORK

Accepted works shall not be removed from the exhibit prior to release **date and time.**

▶ SEE **CALENDAR** FOR RELEASE DATES/TIMES

CRITERIA

- 1 Entries must be prepared for exhibit as described in **Requirements Specific to Media.**
- 2 Entries must be finished and dry with any moveable parts securely adhered or fastened. Artworks will be rejected if incomplete, wet, excessively fragile or hazardous.
- 3 Entries may be entered and/or exhibited in one competitive media category only. The Commission reserves the right to assign entries unclearly or incorrectly designated to the most suitable media category.
- 4 Artwork will be shown in a public gallery space, and should be suitable for viewing by all ages. The Commission shall reserve the right not to exhibit pieces deemed unsuitable for a general audience.
- 5 ALL art **must include TWO** white, unruled **3" x 4"** cards for each entry with the following information centered and **legibly** typed or printed.

TITLE of piece (or "Untitled")
NAME of artist
TYPE of media
SALE PRICE (or "NFS")

One card should be securely adhered to the back of the artwork for 2-D entries, and to the bottom of sculpture pieces.

The second card should be stapled or clipped to the *Application Form.*

In addition, due to space and facility limitations, some artworks may not be suitable for entry. Please contact the Recreation office if there is a concern regarding the eligibility of a piece.

INAPPROPRIATE DISPLAY METHOD MAY DISQUALIFY A PIECE FOR EXHIBIT.

REQUIREMENTS SPECIFIC TO MEDIA

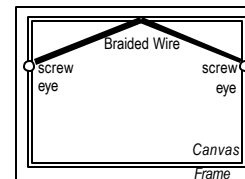
TWO DIMENSIONAL ART

- categories -
- ▶ Watercolors
- ▶ Painting - all other mediums
- ▶ Graphics

- Entries may not exceed 9 square feet. (i.e. 3'x3', 2'x4', etc.)
- 2-D art should not be excessively heavy.
- Entries **must be display-ready for wall hanging.** This includes appropriate framing with screw eyes and with **BRAIDED WIRE.**

CLIP FRAMES AND SAWTOOTH HANGERS ARE NOT ACCEPTABLE!

EXAMPLE OF BRAIDED WIRE & SCREW EYE PREPARATION FOR THE BACK OF ALL 2-D ENTRIES



SCULPTURE - all mediums

- Sculpture should be display-ready and stable; artist should provide a pedestal for sculpture entry if needed.
- Sculpture will be exhibited on tables and should not be excessively heavy or wide.
- Sculpture that requires special handling must be approved. The artist is responsible for installing and removing pieces that require special handling.

LIABILITY

The City will **not** be responsible for loss or damage that may occur from any cause.

SALES

Please indicate sale price or not for sale (NFS) on the application form. The City of South San Francisco will retain a 20% commission. Sales will be handled through the Recreation Office. Exhibitors will be paid by check approximately four (4) weeks following the show.

AWARDS

Ribbons will be awarded to first, second and third place winners. Finalists may also be invited to participate in an extended art exhibit in the **Municipal Services Building Atrium Display Window.** (see below) There must be a minimum of three exhibitors in each of the juried categories for prizes to be awarded. Judging will be done by an independent artist. City employees and commissioners are eligible to exhibit, but may not win prizes.

EXTENDED EXHIBIT *The South San Francisco Municipal Services Building is a vibrant hub of community activity hosting city council meetings and other public and private events. Hundreds of visitors use this facility annually.* Finalists may be invited to show their winning entries in an extended exhibit. Selected art will be on display in the MSB Atrium Art Gallery Window for approximately 30 days immediately following the art show. **Art will be selected display space permitting. The selected pieces must be available for the entire exhibit period.** The Commission reserves the right to shorten the duration of or cancel the extended exhibit. Upon the end of the exhibit period, artists will be contacted and must arrange to pick up their art by ten business days after the date of notification. The Commission reserves the right to discard art that is not picked up by the deadline.

▶ Please indicate your interest in participating by checking the appropriate box on the Application Form.