

# **City of South San Francisco**

P.O. Box 711  
South San Francisco, CA



## **Regular Meeting Agenda**

**Wednesday, April 24, 2019**

**7:00 PM**

**Municipal Services Building, Council Chambers  
33 Arroyo Drive, South San Francisco, CA**

**City Council**

## PEOPLE OF SOUTH SAN FRANCISCO

You are invited to offer your suggestions. In order that you may know our method of conducting Council business, we proceed as follows:

The regular meetings of the City Council are held on the second and fourth Wednesday of each month at 7:00 p.m. in the Municipal Services Building, Council Chambers, 33 Arroyo Drive, South San Francisco, California.

The City Clerk will read successively the items of business appearing on the Agenda. As she completes reading an item, it will be ready for Council action.

KARYL MATSUMOTO, Mayor  
RICHARD A. GARBARINO, Vice Mayor  
MARK ADDIEGO, Councilman  
MARK NAGALES, Councilman  
BUENAFLORE NICOLAS, Councilwoman  
FRANK RISSO, City Treasurer  
ROSA GOVEA ACOSTA, City Clerk  
MIKE FUTRELL, City Manager  
JASON ROSENBERG, City Attorney

**PLEASE SILENCE CELL PHONES AND PAGERS****HEARING ASSISTANCE EQUIPMENT AVAILABLE FOR USE BY THE HEARING IMPAIRED AT  
CITY COUNCIL MEETINGS**

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.*

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Presentation on South San Francisco Safety Statistics \(Jeff Azzopardi, Police Chief\)](#)
2. [Presentation of certificates to Corporal Amy Sariotti and Officer Tony Pappas of the South San Francisco Police Department as well as Captain Jesse Lange of the South San Francisco Fire Department for being recognized by the Peninsula Council of Lions for their outstanding service to the community. \(Karyl Matsumoto, Mayor\)](#)
3. [Presentation of a proclamation to Barbara Jean Baxter, who was recognized as “2018 Person of the Year” by the South San Francisco Italian American Citizens Club. \(Karyl Matsumoto, Mayor\)](#)
4. [Presentation recognizing the City of South San Francisco’s award by the San Mateo County Board of Supervisors for receiving the 2018-2019 Out of School Science, Technology, Engineering and Math \(STEM\) Program Grant in the amount of \\$23,235. \(Sharon Ranals, Parks and Recreation Director\)](#)

PUBLIC COMMENTS

For those wishing to address the City Council on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the Council Chamber’s and submit it to the City Clerk. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. California law prevents the City Council from taking action on any item not on the Agenda (except in emergency circumstances). Your question or problem may be referred to staff for investigation and/or action where appropriate or the matter may be placed on a future Agenda for more comprehensive action or a report. When your name is called, please come to the podium, state your name and address (optional) for the Minutes. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER. Thank you for your cooperation.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

5. [Motion to approve the Minutes from the meetings of March 13, 2019 and March 20, 2019.](#)
6. [Motion confirming payment registers for April 24, 2019. \(Christina Crosby, Interim Director of Finance\)](#)
7. [Report regarding a resolution authorizing the acceptance of \\$1,000 in grant funding from the California State Library to support Día de los niños/Día de los libros programs at Main and Grand Avenue Branch Libraries and approving Budget Amendment 19.051. \(Valerie Sommer, Library Director\)](#)
- 7a. [Resolution authorizing the acceptance of \\$1,000 in grant funding from the California State Library to support Día de los niños/Día de los libros programs at Main and Grand Avenue Branch Libraries and approving Budget Amendment 19.051. \(Valerie Sommer, Library Director\)](#)
8. [Report regarding a resolution authorizing the acceptance of \\$4,000 in grant funding from the California Library Association to support pop-up library programming at two South San Francisco summer meals sites and approving Budget Amendment 19.052. \(Valerie Sommer, Library Director\)](#)
- 8a. [Resolution authorizing the acceptance of \\$4,000 in grant funding from the California Library Association to support pop-up library programming at two South San Francisco summer meals sites and approving Budget Amendment 19.052. \(Valerie Sommer, Library Director\)](#)
9. [Report regarding a resolution approving and authorizing the City Manager to enter into a lease agreement between the City of South San Francisco and the State of California Department of Transportation for public use and park improvements of Clay Avenue Park. \(Sharon Ranals, Director of Parks and Recreation\)](#)
- 9a. [Resolution approving and authorizing the City Manager to enter into a lease agreement between the City of South San Francisco and the State of California Department of Transportation for public use and park improvements of Clay Avenue Park.](#)
10. [Report regarding a resolution approving Amendment No. 5 to the Employment Agreement between Michael Futrell and the City of South San Francisco. \(Jason Rosenberg, City Attorney\)](#)
- 10a. [Resolution approving Amendment No. 5 to the Employment Agreement between Michael Futrell and the City of South San Francisco.](#)

11. [Report regarding adoption of an Ordinance amending South San Francisco Municipal Code Chapter 20.110 \(“Employment Districts”\) and the South San Francisco Zoning Map to rezone eight parcels on an 18.2-acre site from Business Commercial \(BC\) and Mixed Industrial \(MI\) to Business Technology Park \(BTP\) to allow the construction of a two-story 25,000 gross sq. ft. building \(400-450 East Jamie Court\), a five-story 311,368 gross sq. ft. office/ R&D building and a five-level parking garage \(201 Haskins Way\). \(Ryan Wassum, Associate Planner\)](#)
- 11a. [Ordinance amending South San Francisco Municipal Code Chapter 20.110 \(“Employment Districts”\) and the South San Francisco Zoning Map to rezone eight parcels on an 18.2-acre site from Business Commercial \(BC\) and Mixed Industrial \(MI\) to Business Technology Park \(BTP\) to further consistency with the General Plan.](#)

#### PUBLIC HEARING

12. [Report regarding a Public Hearing on the City of South San Francisco’s Fiscal Year 2019-2020 \(FY 19-20\) One Year Action Plan for the Community Development Block Grant \(CDBG\) Program and a Resolution approving the FY 19-20 One Year Action Plan \(Action Plan\), authorizing submittal of the Action Plan and other required documents to the U.S. Department of Housing and Urban Development \(HUD\), authorizing a budget transfer to incorporate the CDBG and HOME Administrative Funds into the FY 19-20 Operating Budget, and authorizing the City Manager to execute all documents and certifications necessary to secure and award CDBG and HOME Administrative Funds for the City. \(Kris Romasanta, Community Development Coordinator\)](#)
- 12a. [Resolution approving the City of South San Francisco’s Fiscal Year 2019-2020 One Year Action Plan \(Action Plan\); authorizing submittal of the Action Plan and all other required documents to the U.S. Department Of Housing and Urban Development \(HUD\); authorizing a budget transfer to incorporate the CDBG and HOME administrative funds into the 2019-2020 operating budget; and authorizing the City Manager to execute all documents and certifications necessary to secure and award CDBG and HOME administrative funds for the City](#)

#### LEGISLATIVE BUSINESS

13. [A report regarding an ordinance amending Title 2 of the South San Francisco Municipal Code to establish the Bicycle and Pedestrian Advisory Committee by ordinance. \(Jason Rosenberg, City Attorney\)](#)
- 13a. [Ordinance amending Title 2 of the South San Francisco Municipal Code to establish the Bicycle and Pedestrian Advisory Committee.](#)

14. [Report regarding an Ordinance adding Chapter 14.06 to the South San Francisco Municipal Code to manage polychlorinated biphenyls \(PCBs\) during building demolition projects. \(Andrew Wemmer, Environmental Compliance Supervisor\)](#)
- 14a. [Ordinance adding Chapter 14.06 to the South San Francisco Municipal Code to manage polychlorinated biphenyls \(PCBs\) during building demolition projects.](#)

#### ADMINISTRATIVE BUSINESS

15. [Report regarding a resolution adopting the proposed list of projects to be funded by SB 1 - Road Repair and Accountability Act funds for Fiscal Year \(FY\) 2019-20, in accordance with Streets and Highways Code Section 2034. \(Bianca Liu, Associate Engineer\)](#)
- 15a. [Resolution adopting the proposed list of projects to be funded by SB1 - Road Repair and Accountability Act funds for fiscal year 2019-20, in accordance with Streets and Highways Code Section 2034.](#)
16. [Report regarding the Community Civic Campus quarterly update for Quarter 3 Fiscal Year 2018/2019. \(Marian Lee, Assistant City Manager\)](#)
17. [Report regarding acceptance of the 2018 Housing Element Annual Progress Report. \(Tony Rozzi, Principal Planner\)](#)

#### ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

18. [Discussion and Consideration of San Mateo County City Selection Committee vacancies](#)

#### ADJOURNMENT