



Legislation Text

File #: 20-532
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Agenda Date: 8/5/2020
Item #: 4.

Informational report on Measure W fund balance and expenditure projections for FY 2020-21 (Janet Salisbury, Finance Director)

RECOMMENDATION

This report is informational and requires no formal action from the Committee.

BACKGROUND/DISCUSSION

The voter-approved half-cent sales tax (Measure W) went into effect on April 1, 2016. Since that time, the sales tax proceeds have been accounted for separately from the City's General Fund to track the commensurate revenues and expenditures.

A. MEASURE W FUND BALANCE

The following is a summary of the all Measure W revenues and expenditures since inception through June 30, 2020:

Table 1: Measure W Fund Balance Summary

Table with 6 columns: Fiscal Year Ended, 6/30/2016, 6/30/2017, 6/30/2018, 6/30/2019, 6/30/2020. Rows include TOTAL REVENUES, Expenditures (Prof & Spec. Svcs, Operating Supplies, Proj Acct Supp. & Svcs, Transfer to Gen'l Fund, Transfer to CIP), TOTAL EXPENDITURES, Revenues Less Expenditures, and FUND BALANCE.

\* Does not include May 2020 and June 2020 Sales Tax collections.

As shown above, the current fund (cash) balance for Measure W as of August 1, 2020 is \$13,391,541.

B. FY2019-20 REVENUES

To date, the City has received approximately \$9.9 million in Measure W revenues for FY 2019-20; that figure does not include May and June 2020 collections, which are expected in the coming weeks. It is our expectation, in consultation with the City's sales tax consultant, Avenu Insights and Analytics, that revenues for FY2019-20 will be approximately \$11.5 million.

The following table shows a comparison by month the Measure W sales tax collection for FY 2019-20 versus

FY 2018-19:

Table 2: Monthly Revenue Comparison (FY2019-20 vs. FY2018-19)

| Month        | FY 2019-2020        | FY 2018-2019         | Difference |
|--------------|---------------------|----------------------|------------|
| July         | \$ 930,148          | \$ 914,704           | \$ 15,444  |
| August       | 1,450,260           | 1,431,810            | 18,450     |
| September    | 821,445             | 1,056,242            | (234,796)  |
| October      | 958,425             | 977,711              | (19,285)   |
| November     | 1,056,673           | 971,690              | 84,983     |
| December     | 1,239,905           | 1,324,726            | (84,821)   |
| January      | 790,642             | 973,730              | (183,088)  |
| February     | 1,186,204           | 1,263,130            | (76,926)   |
| March        | 713,987             | 687,473              | 26,514     |
| April        | 714,606             | 1,051,890            | (337,284)  |
| May          | TBD                 | 1,262,352            | -          |
| June         | TBD                 | 729,490              | -          |
| <b>TOTAL</b> | <b>\$ 9,862,295</b> | <b>\$ 12,644,947</b> |            |

As shown above, during the “pre-covid” months (July through February), FY2019-20 showed a slight softening of sales tax collections, with an average monthly decrease of approximately \$60,000. While March remained relatively flat to the prior year, we are seeing a dramatic decline in April with sales tax collections down almost 32% versus the same month the prior year - primarily due to the acute effects of the pandemic.

### C. FY2019-20 EXPENDITURES

The books for FY 2019-20 have not yet closed; the following numbers are preliminary and subject to change. With that said, Measure W expenditures for FY2019-20 are as follows:

|                                     |                      |
|-------------------------------------|----------------------|
| Debt Service on Series 2020A Bonds: | \$ 407,156           |
| Civic Campus Pre-Construction:      | \$ 10,011,942        |
| <u>Streets Program:</u>             | <u>\$ 117,521</u>    |
| <b>TOTAL FY2019-20 Expenditures</b> | <b>\$ 10,536,618</b> |

A list of the Civic Campus pre-construction expenditures of \$10,011,942 is shown in Attachment 1 of this report. Itemized listing for the Streets Program cannot be provided at this time as the Streets Program receives funding from multiple funding sources and is not a dollar-for-dollar allocation.

Funds appropriated in prior years by Council but have not been spent to date will be carried over as FY2020-21 budget once final accounting for FY2019-20 has occurred.

### D. FY2020-21 BUDGET

The economic impacts of COVID-19 is expected to stress Measure W revenues. The current projection for FY2020-21 revenues is approximately \$11.17 million.

On the expenditure side, the following are the known Council approved expenditures for the upcoming fiscal year:

|                                      |                    |
|--------------------------------------|--------------------|
| Debt Service for Series 2020A Bonds: | \$ 2,767,200       |
| Streets Program:                     | \$ 667,000         |
| <u>Capital Projects O&amp;M:</u>     | <u>\$ 350,000</u>  |
| <b>Total Budgeted Expenditures:</b>  | <b>\$3,784,200</b> |

The Capital Projects O&M represents the total compensation (salary and benefits) for the Capital Projects Director. The decision to move the compensation of the Capital Projects Director from the General Fund to Measure W was approved via resolution by Council on June 24, 2020 as part of the FY2020-21 Budget Adoption process.

In addition, the current plan is to issue additional bonds to fund a portion of the Library/Parks & Recreation building. If bonds are issued in FY2020-21, it is expected that Measure W fund would also incur additional debt service on those bonds.

CONCLUSION

Despite the effects of COVID-19, Measure W remains healthy, with expenditures remaining well within revenue projections.

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CITY OF SOUTH SAN FRANCISCO

7/1/2019 through 6/30/2020

Project Number pf1707 COMMUNITY CIVIC CAMPUS

| Date  | Reference       | Description                         | Account #        | Hours       | Labor + Benefits | Materials   | Other            | Total            |
|---|-----------------|-------------------------------------|------------------|-------------|------------------|-------------|------------------|------------------|
| <b>Phase # 100</b>                          |                 | <b>PRELIMINARY STUDIES</b>          |                  |             |                  |             |                  |                  |
| 8/23/2019                                   | 19060365        | CAMPUS PLANNING - SURVEYII          | E 510-99995-5999 |             |                  |             | 3,997.00         | 3,997.00         |
|   |                 | 025716 BKF ENGINEERS                | Check: 278562    | 8/28/2019   |                  |             |                  |                  |
| 10/10/2019                                  | 230518          | Phase II Environmental Site As      | E 510-99995-5999 |             |                  |             | 687.50           | 687.50           |
|   |                 | 104960 NINYO AND MOORE GEOTECHNICAL | Check: 279616    | 10/11/2019  |                  |             |                  |                  |
| 10/10/2019                                  | 230519          | Phase II Environmental Site As      | E 510-99995-5999 |             |                  |             | 767.50           | 767.50           |
|   |                 | 104960 NINYO AND MOORE GEOTECHNICAL | Check: 279616    | 10/11/2019  |                  |             |                  |                  |
| 10/31/2019                                  | 230765          | 2019-G1 CCC GEOTECH & ENVI          | E 510-99995-5999 |             |                  |             | 1,387.50         | 1,387.50         |
|   |                 | 104960 NINYO AND MOORE GEOTECHNICAL | Check: 280141    | 11/6/2019   |                  |             |                  |                  |
| 10/31/2019                                  | 231768          | 2019-G1 GEOTECHNICAL & ENV          | E 510-99995-5999 |             |                  |             | 740.00           | 740.00           |
|   |                 | 104960 NINYO AND MOORE GEOTECHNICAL | Check: 280232    | 11/8/2019   |                  |             |                  |                  |
| 11/26/2019                                  | 232302          | Measure W Community Civic Cam       | E 510-99995-5999 |             |                  |             | 1,295.00         | 1,295.00         |
|   |                 | 104960 NINYO AND MOORE GEOTECHNICAL | Check: 280720    | 11/27/2019  |                  |             |                  |                  |
| 4/2/2020                                    | 19110718        | CAMPUS PLANNING - SURVEYII          | E 510-99995-5999 |             |                  |             | 3,500.00         | 3,500.00         |
|   |                 | 025716 BKF ENGINEERS                | Check: 283569    | 4/8/2020    |                  |             |                  |                  |
| 5/5/2020                                    | 20040773        | CAMPUS PLANNING - SURVEYII          | E 510-99995-5999 |             |                  |             | 1,500.00         | 1,500.00         |
|   |                 | 025716 BKF ENGINEERS                | Check: 284059    | 5/6/2020    |                  |             |                  |                  |
| 6/29/2020                                   | 229895          | Measure W Community Civic Cam       | E 510-99995-5999 |             |                  |             | 5,442.50         | 5,442.50         |
|   |                 | 104960 NINYO AND MOORE GEOTECHNICAL | Check: 285213    | 7/1/2020    |                  |             |                  |                  |
| 6/29/2020                                   | 233723          | Measure W Community Civic Cam       | E 510-99995-5999 |             |                  |             | 1,248.75         | 1,248.75         |
|   |                 | 104960 NINYO AND MOORE GEOTECHNICAL | Check: 285213    | 7/1/2020    |                  |             |                  |                  |
| 6/29/2020                                   | 234547R         | Measure W Community Civic Cam       | E 510-99995-5999 |             |                  |             | 551.25           | 551.25           |
|   |                 | 104960 NINYO AND MOORE GEOTECHNICAL | Check: 285213    | 7/1/2020    |                  |             |                  |                  |
| 6/29/2020                                   | 238301          | Measure W Community Civic Cam       | E 510-99995-5999 |             |                  |             | 127.50           | 127.50           |
|   |                 | 104960 NINYO AND MOORE GEOTECHNICAL | Check: 285213    | 7/1/2020    |                  |             |                  |                  |
| <b>Phase Total: 100 PRELIMINARY STUDIES</b> |                 |                                     |                  | <b>0.00</b> | <b>0.00</b>      | <b>0.00</b> | <b>21,244.50</b> | <b>21,244.50</b> |
| <b>Phase # 110</b>                          |                 | <b>DESIGN</b>                       |                  |             |                  |             |                  |                  |
| 7/17/2019                                   | 138709          | COMM CIVIC CAMPUS, ESSENC           | E 510-99995-5999 |             |                  | 537.78      |                  | 537.78           |
|   |                 | 099812 ESSENCE PRINTING INC         | Check: 277932    | 7/31/2019   |                  |             |                  |                  |
| 7/17/2019                                   | 6183-6183122251 | COMM CIVIC CAMPUS, 1ST AME          | E 510-99995-5999 |             |                  |             | 400.00           | 400.00           |
|   |                 | 109337 FIRST AMERICAN TITLE COMPANY | Check: 277680    | 7/19/2019   |                  |             |                  |                  |
| 7/19/2019                                   | 138759          | COMM CIV CAMPUS, ESSENCE,           | E 510-99995-5999 |             |                  | 493.88      |                  | 493.88           |
|   |                 | 099812 ESSENCE PRINTING INC         | Check: 279178    | 9/25/2019   |                  |             |                  |                  |
| 7/19/2019                                   | 2019-577        | COMM CIVIC CAMPUS, DIVERG           | E 510-99995-5999 |             |                  | 447.50      |                  | 447.50           |
|   |                 | 107719 DIVERGENT LANGUAGE SOLUTIONS | Check: 278032    | 8/2/2019    |                  |             |                  |                  |

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CITY OF SOUTH SAN FRANCISCO

7/1/2019 through 6/30/2020

Project Number pf1707 COMMUNITY CIVIC CAMPUS

| Date       | Reference      | Description                           | Account #                | Hours | Labor + Benefits | Materials | Other        | Total        |
|------------|----------------|---------------------------------------|--------------------------|-------|------------------|-----------|--------------|--------------|
| 7/22/2019  | CC400008       | LESLIE ARROYO -- CREDIT CAR           | E 510-99995-5999         |       |                  |           | 160.00       | 160.00       |
|            |                | 106890 DESIGNOSAUR GRAPHICS, INC      | Check: 278647 8/28/2019  |       |                  |           |              |              |
| 7/22/2019  | cc400016       | LESLIE ARROYO -- CREDIT CAR           | E 510-99995-5999         |       |                  |           | 200.00       | 200.00       |
|            |                | 106890 DESIGNOSAUR GRAPHICS, INC      | Check: 278647 8/28/2019  |       |                  |           |              |              |
| 8/19/2019  | CC399987       | LESLIE ARROYO -- CREDIT CAR           | E 510-99995-5999         |       |                  | 125.00    |              | 125.00       |
|            |                | 108067 AMERICAN LANGUAGE SERVICE      | Check: 278647 8/28/2019  |       |                  |           |              |              |
| 9/3/2019   | 0140314        | FY 2017-18 allotment~                 | E 510-99995-5999         |       |                  |           | 669,485.26   | 669,485.26   |
|            |                | 107999 SMITHGROUPJJR INC              | Check: 278759 9/4/2019   |       |                  |           |              |              |
| 9/3/2019   | 1602-1602      | 108656 Research on remnant parcels on | E 510-99995-5999         |       |                  |           | 4,725.00     | 4,725.00     |
|            |                | 109337 FIRST AMERICAN TITLE COMPANY   | Check: 278728 9/4/2019   |       |                  |           |              |              |
| 10/15/2019 | 46163          | COMM CIVIC CMPS, CONSULTA             | E 510-99995-5999         |       |                  |           | 5,734.00     | 5,734.00     |
|            |                | 023724 TELECOMMUNICATIONS ENG ASSOC   | Check: 280177 11/6/2019  |       |                  |           |              |              |
| 11/6/2019  | 0140881        | COMM CIVIC CAMPUS, SMITH G            | E 510-99995-5999         |       |                  |           | 1,228,548.51 | 1,228,548.51 |
|            |                | 107999 SMITHGROUPJJR INC              | Check: 280252 11/8/2019  |       |                  |           |              |              |
| 11/6/2019  | 0141551        | COMM CIVIC CAMPUS SMITHGF             | E 510-99995-5999         |       |                  |           | 1,110,456.62 | 1,110,456.62 |
|            |                | 107999 SMITHGROUPJJR INC              | Check: 280252 11/8/2019  |       |                  |           |              |              |
| 12/18/2019 | 0142975R       | FY 2017-18 allotment~                 | E 510-99995-5999         |       |                  |           | 955,374.82   | 955,374.82   |
|            |                | 107999 SMITHGROUPJJR INC              | Check: 281264 12/20/2019 |       |                  |           |              |              |
| 12/18/2019 | 2019090337     | CIVIC CAMPUS PROJECT PROF             | E 510-99995-5999         |       |                  |           | 1,774.80     | 1,774.80     |
|            |                | 003262 MEYERS, NAVE, RIBACK, SILVER   | Check: 281166 12/18/2019 |       |                  |           |              |              |
| 12/18/2019 | 514199         | CIVIC CAMPUS: PERMIT REGIS            | E 510-99995-5999         |       |                  |           | 484.00       | 484.00       |
|            |                | 094574 CALIF REGIONAL WQC BOARD       | Check: 281119 12/18/2019 |       |                  |           |              |              |
| 1/15/2020  | 233198         | Task Order 2020-G2 ~                  | E 510-99995-5999         |       |                  |           | 8,285.25     | 8,285.25     |
|            |                | 104960 NINYO AND MOORE GEOTECHNICAL   | Check: 281838 1/22/2020  |       |                  |           |              |              |
| 1/15/2020  | CCSF - 3649    | November and December invoice         | E 510-99995-5999         |       |                  |           | 8,600.00     | 8,600.00     |
|            |                | 109717 MODULUS CONSULTING LLC         | Check: 282096 1/31/2020  |       |                  |           |              |              |
| 1/17/2020  | 0142287        | FY 2017-18 allotment~                 | E 510-99995-5999         |       |                  |           | 1,293,595.20 | 1,293,595.20 |
|            |                | 107999 SMITHGROUPJJR INC              | Check: 281852 1/22/2020  |       |                  |           |              |              |
| 1/17/2020  | 0143700        | FY 2017-18 allotment~                 | E 510-99995-5999         |       |                  |           | 519,003.63   | 519,003.63   |
|            |                | 107999 SMITHGROUPJJR INC              | Check: 281852 1/22/2020  |       |                  |           |              |              |
| 2/6/2020   | 1-5637         | Tree Removal ~                        | E 510-99995-5999         |       |                  |           | 5,625.00     | 5,625.00     |
|            |                | 027012 WEST COAST ARBORIST INC        | Check: 282436 2/12/2020  |       |                  |           |              |              |
| 2/7/2020   | 0007882827-4   | Engineering Advance Civic Camp        | E 510-99995-5999         |       |                  |           | 2,500.00     | 2,500.00     |
|            |                | 027700 PG&E                           | Check: 282400 2/12/2020  |       |                  |           |              |              |
| 2/14/2020  | 0144233        | FY 2017-18 allotment~                 | E 510-99995-5999         |       |                  |           | 445,833.14   | 445,833.14   |
|            |                | 107999 SMITHGROUPJJR INC              | Check: 282571 2/19/2020  |       |                  |           |              |              |
| 2/14/2020  | W-19.5-004-SSF | DEDICATED PERMIT APPLICATI            | E 510-99995-5999         |       |                  |           | 10,000.00    | 10,000.00    |
|            |                | 021558 SAN FRANCISCO BAY AREA RAPID   | Check: 282567 2/19/2020  |       |                  |           |              |              |

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Project Number pf1707 COMMUNITY CIVIC CAMPUS

| Date      | Reference       | Description                           | Account #               | Hours | Labor + Benefits | Materials | Other      | Total      |
|-----------|-----------------|---------------------------------------|-------------------------|-------|------------------|-----------|------------|------------|
| 4/16/2020 | 0144700         | FY 2017-18 allotment~                 | E 510-99995-5999        |       |                  |           | 477,538.83 | 477,538.83 |
|           |                 | 107999 SMITHGROUPJJR INC              | Check: 283927 4/22/2020 |       |                  |           |            |            |
| 4/16/2020 | 0146284         | FY 2017-18 allotment~                 | E 510-99995-5999        |       |                  |           | 655,794.33 | 655,794.33 |
|           |                 | 107999 SMITHGROUPJJR INC              | Check: 283927 4/22/2020 |       |                  |           |            |            |
| 5/27/2020 | 05-20-2020      | CIVIC CAMPUS LPR PLAN REVII           | E 510-99995-5999        |       |                  |           | 990.00     | 990.00     |
|           |                 | 025864 SAN MATEO COUNTY HEALTH SYSTEM | Check: 284585 6/3/2020  |       |                  |           |            |            |
| 5/29/2020 | 0145577         | FY 2017-18 allotment~                 | E 510-99995-5999        |       |                  |           | 541,116.94 | 541,116.94 |
|           |                 | 107999 SMITHGROUPJJR INC              | Check: 284591 6/3/2020  |       |                  |           |            |            |
| 5/29/2020 | 04-SM-82-5004-0 | caltrans lease payment                | E 510-99995-5999        |       |                  |           | 38,000.00  | 38,000.00  |
|           |                 | 025843 DEPARTMENT OF TRANSPORTATION   | Check: 284538 6/3/2020  |       |                  |           |            |            |
| 6/2/2020  | 0147108         | FY 2017-18 allotment~                 | E 510-99995-5999        |       |                  |           | 270,998.02 | 270,998.02 |
|           |                 | 107999 SMITHGROUPJJR INC              | Check: 284591 6/3/2020  |       |                  |           |            |            |
| 6/3/2020  | 2020020216      | FILE 405.260 CIVIC CAMPUS PR          | E 510-99995-5999        |       |                  |           | 4,716.80   | 4,716.80   |
|           |                 | 003262 MEYERS, NAVE, RIBACK, SILVER   | Check: 284696 6/10/2020 |       |                  |           |            |            |
| 6/25/2020 | 517369          | Civic Campus Permit Registrati        | E 510-99995-5999        |       |                  |           | 610.00     | 610.00     |
|           |                 | 024288 STATE WATER RESOURCES CONTROL  | Check: 285250 7/1/2020  |       |                  |           |            |            |
| 6/29/2020 | 0147334         | FY 2017-18 allotment~                 | E 510-99995-5999        |       |                  |           | 240,641.50 | 240,641.50 |
|           |                 | 107999 SMITHGROUPJJR INC              | Check: 285238 7/1/2020  |       |                  |           |            |            |
| 6/29/2020 | 2020040107      | Legal Services                        | E 510-99995-5999        |       |                  |           | 8,953.20   | 8,953.20   |
|           |                 | 003262 MEYERS, NAVE, RIBACK, SILVER   | Check: 285208 7/1/2020  |       |                  |           |            |            |
| 6/29/2020 | 231421-A        | Task Order 2020-G2 ~                  | E 510-99995-5999        |       |                  |           | 10,548.25  | 10,548.25  |
|           |                 | 104960 NINYO AND MOORE GEOTECHNICAL   | Check: 285213 7/1/2020  |       |                  |           |            |            |
| 6/29/2020 | 231421-B        | TO 2020-G3~                           | E 510-99995-5999        |       |                  |           | 8,285.20   | 8,285.20   |
|           |                 | 104960 NINYO AND MOORE GEOTECHNICAL   | Check: 285213 7/1/2020  |       |                  |           |            |            |
| 6/29/2020 | 231422          | Task Order 2020-G1 ~                  | E 510-99995-5999        |       |                  |           | 32,864.03  | 32,864.03  |
|           |                 | 104960 NINYO AND MOORE GEOTECHNICAL   | Check: 285213 7/1/2020  |       |                  |           |            |            |
| 6/29/2020 | 232895          | Task Order 2020-G1 ~                  | E 510-99995-5999        |       |                  |           | 2,041.00   | 2,041.00   |
|           |                 | 104960 NINYO AND MOORE GEOTECHNICAL   | Check: 285213 7/1/2020  |       |                  |           |            |            |
| 6/29/2020 | 234467A         | TO 2020-G3~                           | E 510-99995-5999        |       |                  |           | 20,365.65  | 20,365.65  |
|           |                 | 104960 NINYO AND MOORE GEOTECHNICAL   | Check: 285213 7/1/2020  |       |                  |           |            |            |
| 6/29/2020 | 235293          | Task Order 2020-G4: Suspect Bu        | E 510-99995-5999        |       |                  |           | 11,850.24  | 11,850.24  |
|           |                 | 104960 NINYO AND MOORE GEOTECHNICAL   | Check: 285213 7/1/2020  |       |                  |           |            |            |
| 6/30/2020 | 2019100341      | Legal Services                        | E 510-99995-5999        |       |                  |           | 1,588.00   | 1,588.00   |
|           |                 | 003262 MEYERS, NAVE, RIBACK, SILVER   | Check: 285503 7/15/2020 |       |                  |           |            |            |
| 6/30/2020 | 2019110475      | Legal Services                        | E 510-99995-5999        |       |                  |           | 3,781.20   | 3,781.20   |
|           |                 | 003262 MEYERS, NAVE, RIBACK, SILVER   | Check: 285681 7/22/2020 |       |                  |           |            |            |
| 6/30/2020 | 2019120212      | Legal Services                        | E 510-99995-5999        |       |                  |           | 1,104.00   | 1,104.00   |
|           |                 | 003262 MEYERS, NAVE, RIBACK, SILVER   | Check: 285503 7/15/2020 |       |                  |           |            |            |

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CITY OF SOUTH SAN FRANCISCO

7/1/2019 through 6/30/2020

Project Number pf1707 COMMUNITY CIVIC CAMPUS

| Date                           | Reference       | Description                    | Account #                | Hours       | Labor + Benefits | Materials       | Other               | Total               |
|--------------------------------|-----------------|--------------------------------|--------------------------|-------------|------------------|-----------------|---------------------|---------------------|
| 6/30/2020                      | 2020010168      | Legal Services                 | E 510-99995-5999         |             |                  |                 | 8,091.20            | 8,091.20            |
|                                | 003262          | MEYERS, NAVE, RIBACK, SILVER   | Check: 285503 7/15/2020  |             |                  |                 |                     |                     |
| 6/30/2020                      | 2020040111      | Legal Services                 | E 510-99995-5999         |             |                  |                 | 1,711.20            | 1,711.20            |
|                                | 003262          | MEYERS, NAVE, RIBACK, SILVER   | Check: 285503 7/15/2020  |             |                  |                 |                     |                     |
| 6/30/2020                      | 46591           | TEA/DARYL JONES-CONSULTAN      | E 510-99995-5999         |             |                  |                 | 1,410.00            | 1,410.00            |
|                                | 023724          | TELECOMMUNICATIONS ENG ASSOC   | Check: 285572 7/15/2020  |             |                  |                 |                     |                     |
| 6/30/2020                      | CC417372        | translation services           | E 510-99995-5999         |             |                  |                 | 145.00              | 145.00              |
|                                | 108067          | AMERICAN LANGUAGE SERVICE      | Check: 285579 7/15/2020  |             |                  |                 |                     |                     |
| <b>Phase Total: 110 DESIGN</b> |                 |                                |                          | <b>0.00</b> | <b>0.00</b>      | <b>1,604.16</b> | <b>8,613,929.82</b> | <b>8,615,533.98</b> |
| <b>Phase #</b>                 | <b>120</b>      | <b>CONSTRUCTION</b>            |                          |             |                  |                 |                     |                     |
| 10/10/2019                     | 219-07-417-07   | Task Order 2020-E1 for Communi | E 510-99995-5999         |             |                  |                 | 3,585.00            | 3,585.00            |
|                                | 104475          | WEST COAST CODE CONSULTANTS    | Check: 279723 10/16/2019 |             |                  |                 |                     |                     |
| 11/13/2019                     | 219-09-417-02   | COMMUNITY CIVIC CAMPUS - P     | E 510-99995-5999         |             |                  |                 | 60.00               | 60.00               |
|                                | 104475          | WEST COAST CODE CONSULTANTS    | Check: 280446 11/15/2019 |             |                  |                 |                     |                     |
| 2/6/2020                       | 219-010-417-09  | Task Order 2020-E1 for Communi | E 510-99995-5999         |             |                  |                 | 2,250.00            | 2,250.00            |
|                                | 104475          | WEST COAST CODE CONSULTANTS    | Check: 282528 2/14/2020  |             |                  |                 |                     |                     |
| 2/7/2020                       | 219-012-417-03a | Plan Review Civic Campus Polic | E 510-99995-5999         |             |                  |                 | 1,350.00            | 1,350.00            |
|                                | 104475          | WEST COAST CODE CONSULTANTS    | Check: 282677 2/21/2020  |             |                  |                 |                     |                     |
| 2/7/2020                       | 219-10-417-04   | PLAN REVIEW CIVIC CAMPUS, I    | E 510-99995-5999         |             |                  |                 | 3,720.00            | 3,720.00            |
|                                | 104475          | WEST COAST CODE CONSULTANTS    | Check: 282528 2/14/2020  |             |                  |                 |                     |                     |
| 2/27/2020                      | 0000629495      | Drawings/Master to File        | E 510-99995-5999         |             |                  |                 | 1,568.15            | 1,568.15            |
|                                | 108130          | BARKERBLUE INC                 | Check: 282792 2/28/2020  |             |                  |                 |                     |                     |
| 2/27/2020                      | 0000630817      | Drawings/Master to File        | E 510-99995-5999         |             |                  |                 | 724.90              | 724.90              |
|                                | 108130          | BARKERBLUE INC                 | Check: 282792 2/28/2020  |             |                  |                 |                     |                     |
| 2/27/2020                      | 0000631090      | Drawings/Master to File        | E 510-99995-5999         |             |                  |                 | 229.50              | 229.50              |
|                                | 108130          | BARKERBLUE INC                 | Check: 282792 2/28/2020  |             |                  |                 |                     |                     |
| 3/11/2020                      | 0007901717-4    | PG&E ENGINEERING ADVANCE       | E 510-99995-5999         |             |                  |                 | 5,000.00            | 5,000.00            |
|                                | 027700          | PG&E                           | Check: 283186 3/13/2020  |             |                  |                 |                     |                     |
| 3/11/2020                      | 141887          | CIVIC CAMPUS NEWSLETTER P      | E 510-99995-5999         |             |                  |                 | 565.21              | 565.21              |
|                                | 099812          | ESSENCE PRINTING INC           | Check: 283160 3/13/2020  |             |                  |                 |                     |                     |
| 3/11/2020                      | 142018          | Civic Campus Newsletter Printi | E 510-99995-5999         |             |                  |                 | 493.88              | 493.88              |
|                                | 099812          | ESSENCE PRINTING INC           | Check: 283160 3/13/2020  |             |                  |                 |                     |                     |
| 3/18/2020                      | 2020-58         | CIVIC CAMPUS - COMMUNITY N     | E 510-99995-5999         |             |                  |                 | 320.00              | 320.00              |
|                                | 107719          | DIVERGENT LANGUAGE SOLUTIONS   | Check: 283316 3/25/2020  |             |                  |                 |                     |                     |
| 3/18/2020                      | 331577          | Civic Campus - Environmental H | E 510-99995-5999         |             |                  |                 | 1,732.50            | 1,732.50            |
|                                | 023933          | COUNTY OF SAN MATEO            | Check: 283312 3/25/2020  |             |                  |                 |                     |                     |
| 3/20/2020                      | 220-02-417-02   | Task Order 2020-E1 for Communi | E 510-99995-5999         |             |                  |                 | 495.00              | 495.00              |

8/2/2020 10:16PM

CITY OF SOUTH SAN FRANCISCO

7/1/2019 through 6/30/2020

Project Number pf1707 COMMUNITY CIVIC CAMPUS

| Date   | Reference  | Description  | Account #                                   | Hours       | Labor + Benefits | Materials       | Other                | Total                |
|--|------------|--|---|-------------|------------------|-----------------|----------------------|----------------------|
| 6/30/2020  | 239691     | 104475 WEST COAST CODE CONSULTANTS<br>Consulting for CD Services: Co | Check: 283421 3/25/2020<br>E 510-99995-5999 |             |                  |                 | 2,995.00             | 2,995.00             |
|  |            | 104960 NINYO AND MOORE GEOTECHNICAL                                  | Check: 285687 7/22/2020                     |             |                  |                 |                      |                      |
| <b>Phase Total: 120 CONSTRUCTION</b>                       |            |  |   | <b>0.00</b> | <b>0.00</b>      | <b>0.00</b>     | <b>25,089.14</b>     | <b>25,089.14</b>     |
| <b>Phase #</b>   | <b>160</b> | <b>PROJECT MANAGEMENT</b>  |   |             |                  |                 |                      |                      |
| 9/3/2019   | 85733      | FY2016-17 APPROVED CONSUL  | E 510-99995-5999                            |             |                  |                 | 116,518.50           | 116,518.50           |
|  |            | 106730 KITCHELL CEM  | Check: 278739 9/4/2019                      |             |                  |                 |                      |                      |
| 9/10/2019  | 86329      | FY2016-17 APPROVED CONSUL  | E 510-99995-5999                            |             |                  |                 | 78,816.20            | 78,816.20            |
|  |            | 106730 KITCHELL CEM  | Check: 280395 11/15/2019                    |             |                  |                 |                      |                      |
| 10/10/2019   | 86727      | COMM CIV CAMPUS PROJ MGM   | E 510-99995-5999                            |             |                  |                 | 68,573.00            | 68,573.00            |
|  |            | 106730 KITCHELL CEM  | Check: 280116 11/6/2019                     |             |                  |                 |                      |                      |
| 10/29/2019   | 87467      | COMM CIV CAMPUS PRJ MGMT   | E 510-99995-5999                            |             |                  |                 | 87,148.52            | 87,148.52            |
|  |            | 106730 KITCHELL CEM  | Check: 280225 11/8/2019                     |             |                  |                 |                      |                      |
| 2/7/2020   | 88853      | FY2016-17 APPROVED CONSUL  | E 510-99995-5999                            |             |                  |                 | 108,642.20           | 108,642.20           |
|  |            | 106730 KITCHELL CEM  | Check: 282376 2/12/2020                     |             |                  |                 |                      |                      |
| 2/14/2020  | 89252      | FY2016-17 APPROVED CONSUL  | E 510-99995-5999                            |             |                  |                 | 121,290.60           | 121,290.60           |
|  |            | 106730 KITCHELL CEM  | Check: 282554 2/19/2020                     |             |                  |                 |                      |                      |
| 3/3/2020   | 88319      | FY2016-17 APPROVED CONSUL  | E 510-99995-5999                            |             |                  |                 | 94,087.53            | 94,087.53            |
|  |            | 106730 KITCHELL CEM  | Check: 282883 3/4/2020                      |             |                  |                 |                      |                      |
| 3/12/2020  | 90115      | FY2016-17 APPROVED CONSUL  | E 510-99995-5999                            |             |                  |                 | 62,956.00            | 62,956.00            |
|  |            | 106730 KITCHELL CEM  | Check: 283239 3/18/2020                     |             |                  |                 |                      |                      |
| 3/18/2020  | 90565      | FY2016-17 APPROVED CONSUL  | E 510-99995-5999                            |             |                  |                 | 104,538.75           | 104,538.75           |
|  |            | 106730 KITCHELL CEM  | Check: 283340 3/25/2020                     |             |                  |                 |                      |                      |
| 5/29/2020  | 91149      | FY2016-17 APPROVED CONSUL  | E 510-99995-5999                            |             |                  |                 | 323,876.25           | 323,876.25           |
|  |            | 106730 KITCHELL CEM  | Check: 284553 6/3/2020                      |             |                  |                 |                      |                      |
| 6/29/2020  | 92363      | FY2016-17 APPROVED CONSUL  | E 510-99995-5999                            |             |                  |                 | 183,626.50           | 183,626.50           |
|  |            | 106730 KITCHELL CEM  | Check: 285194 7/1/2020                      |             |                  |                 |                      |                      |
| <b>Phase Total: 160 PROJECT MANAGEMENT</b>                 |            |  |   | <b>0.00</b> | <b>0.00</b>      | <b>0.00</b>     | <b>1,350,074.05</b>  | <b>1,350,074.05</b>  |
| <b>Project Number Total: pf1707 COMMUNITY CIVIC CAMPUS</b> |            |  |   | <b>0.00</b> | <b>0.00</b>      | <b>1,604.16</b> | <b>10,010,337.51</b> | <b>10,011,941.67</b> |
| <b>GRAND TOTAL:</b>  |            |  |   | <b>0.00</b> | <b>0.00</b>      | <b>1,604.16</b> | <b>10,010,337.51</b> | <b>10,011,941.67</b> |