

**South San Francisco Friends of the Library
Meeting Minutes for Tuesday, April 8, 2025 at 6:00 p.m.**

The South San Francisco Friends of the Library (SSFFOL) held their Quarterly Public Meeting on Tuesday, April 8, 2025. The meeting was held at the Library/Parks & Recreation Center located at 901 Civic Campus Way, in the 2nd Floor Community Room.

OPENING: The meeting was called to order at 6:00 pm by President Armando Altamirano.

PRESENT: President Armando Altamirano, Treasurer Gail Davison, Secretary Julie Baldocchi, Membership Ramona Altamirano, Library Director Valerie Sommer, Assistant Library Director/FOL Liaison Adam Elsholz, Staff Liaison Brian Malibiran, Becky Bayardo, Michele Chin, Leslie Fong, Christina Hong and Catherine Abalos.

MEETING MINUTES: Meeting minutes from the January 15, 2025 meeting were posted to the website. No corrections or additions were submitted, minutes are approved as filed.

REPORTS

President's Report by Armando Altamirano:

President Altamirano announced a successful book sale over the weekend. On Saturday, 4/5 we had 200 people come through and made \$1,705.00 and on Sunday, 4/6 we had 100 people come through and made \$433.00. Total for two (2) days is \$2,138.00. A big thank you to all who volunteered to make this fundraiser a success. A special thank you to Michele Lee and Gail Davison for going above and beyond.

Treasurer's Report for the First Quarter 2025 by Gail Davison:

Income/Total Receipts from 1/1/2025 to 3/31/2025	\$ 3,893.02
Total Disbursements from 1/1/2025 to 3/31/2025	\$ 4,777.91
Checking Account balance as of 3/31/2025	\$ 24,830.54
Savings Account balance as of 3/31/2025	\$ 20,009.68
Investment Account Value as of 3/31/2025	\$553,833.40
CD Investment Value as of 3/31/2025	\$134,935.57

Secretary's Report by Julie Baldocchi:

Meeting minutes are posted on the SSFFOL website within two (2) weeks after the last quarterly public meeting and there were no corrections or additions. Will be starting to work on updating the website with current pictures and create a tri-fold membership brochure.

Membership Report by Ramona Altamirano:

Total membership donations/dues received in the First Quarter (1/1/2025 to 3/31/2025) = \$265.00. We have a total of 65 individual active members with some lapsed renewals who have been sent reminders.

CD and DVD Donations and Sales by Becky Bayardo:

A big thank you to President Armando Altamirano for his many hours of dedicated hard work to FOL and to a successful book sale. We have received a donation of 200 DVDs in good condition and another of 4-1/4 boxes of box sets and single DVDs. Unfortunately, they did not move at the book sale and we will be working with the Magnolia Center to sell them. Eight (8) boxes of DVDs were donated to Goodwill.

Library Director's Report by Valerie Sommer:

Director Sommer announced library is anticipating federal funding cut backs and provided information on how to Save Federal Funding to California Libraries. SSF is committed to a strong library system and it is now that organizations like FOL can help to subsidize programs that may lack funding. Announced two (2) exciting programs: Author Talk with Vauhini Vara who will be discussing her book "Searches: Selfhood in the Digital Age" scheduled for Monday, April 14 at 6:30 pm in the Council Chambers. May is AAPI Month and on Saturday, May 10 at 1:00 pm the Oyster Point Dragon Boat Presentation at the LPRC.

Library Requests for the Second Quarter 2025 presented by Adam Elsholz:

Assistant Director Elsholz gave a brief presentation explaining items being requested and their usage.

Item Requested	Request Amount
Adult Programming (AAPI, Pride, etc.)	\$ 800.00
Apple Pencils (5 additional)	\$ 549.40
Children's Programming (Summer reading, plus more)	\$ 800.00
Empty 2" Toy Capsules	\$ 36.25
Grand Ave Library Program	\$ 800.00
Makerspace Supplies (hot glue sticks, regular glue sticks, polymer clay, lego base plates, super glue)	\$ 100.00
Mychal Threats – Summer Program, All ages	\$ 500.00
ProCreate app (5 iPads)	\$ 75.00
Reading/Phonics games, activity sets	\$ 500.00
SmileMakers Vending Machine Tokens	\$ 24.71
Staff Appreciation	\$ 500.00
Storytime supplies	\$ 300.00
32" Toy Vending Machine	\$ 252.71
Total	\$4,924.40

Motion made by Christina Hong, seconded by Leslie Fong and unanimously approved by general vote by all those attending to donate \$4,924.40 to the library for programs and services scheduled during the Second Quarter 2025.

Membership/Public Comments:

Group discussion ensued regarding the book sale and lessons learned in preparation for our next book sale in fall. Dates to be announced.

Announcements and Adjournment:

Motion made by President Armando Altamirano, seconded by Ramona Altamirano and unanimously approved by general vote to adjourn the meeting.

The meeting was adjourned by President Armando Altamirano at 7:03 p.m.

Respectfully submitted by,

Julie Baldocchi
Secretary

The next SSF FOL Quarterly Public Meeting will be held on Tuesday, July 8, 2025. The meeting will be held at the Library/Parks & Recreation Center located at 901 Civic Campus Way, in the 2nd Floor Community Room.

