

**South San Francisco Friends of the Library
Meeting Minutes for Tuesday, July 8, 2025 at 6:00 p.m.**

The South San Francisco Friends of the Library (SSFFOL) held their Quarterly Public Meeting on Tuesday, July 8, 2025. The meeting was held at the Library/Parks & Recreation Center located at 901 Civic Campus Way, in the 2nd Floor Community Room.

OPENING: The meeting was called to order by President Armando Altamirano at 6:00 pm.

PRESENT: President Armando Altamirano, Treasurer Gail Davison, Secretary Julie Baldocchi, Membership Ramona Altamirano, Library Director Valerie Sommer, Assistant Library Director/FOL Liaison Adam Elsholz, Staff Liaison Brian Malibiran, Member At Large Joanne Gordon, Becky Bayardo, Leslie Fong, Christina Hong, Christian Cheng, Isabella Cheng, Sheila Musselman, Cathy Dick, Karyl Matsumoto, Tabitha Lee and Joe Lee

MEETING MINUTES: Meeting minutes from the April 8, 2025, meeting were posted to the website. No corrections or additions were submitted; minutes are approved as filed.

REPORTS

President's Report by Armando Altamirano:

President Altamirano announced that book sales have been good. A two (2) day book sale is scheduled for November 2025. Dates to be announced.

Treasurer's Report for the Second Quarter 2025 by Gail Davison:

Income/Total Receipts from 4/1/2025 to 6/30/2025	\$ 5,072.01
Total Disbursements from 4/1/2025 to 6/30/2025	\$ 4,959.00
Checking Account balance as of 6/30/2025	\$ 24,058.66
Savings Account balance as of 6/30/2025	\$ 20,012.20
Investment Account Value as of 6/30/2025	\$589,523.78
CD Investment Value as of 6/30/2025	\$135,933.25

Secretary's Report by Julie Baldocchi:

Introduced the new tri-fold membership brochure and offered a special thank you to Stacy Lein for creating the original template and assisting us to complete the brochure.

Membership Report by Ramona Altamirano:

Total membership donations and dues received in the Second Quarter (4/1/2025 to 6/30/2025) is \$235.00. We received a total of ten (10) donations: one (1) new member and nine (9) renewing members.

CD and DVD Donations and Sales by Becky Bayardo:

SSFFOL continues to receive donations of CDs and DVDs. In June, we received 105 CDs without cases and were able to sell most of them for \$.50 each. In July, we received a donation of plastic cases and which are being repurposed by exchanging worn out cases from circulation with the donated ones.

Special Presentation:

Given by Mr. Christian Cheng about his volunteer work with the library since November 2023 and teaching 3D Printing to Kids, Teens and Adults in the Digital Media Lab at the library's Makerspace. Mr. Cheng gave a 20-minute Power Point presentation about the 3D Design and Printing program he developed for the library. Classes are popular and accessible for all ages and any background. Students range from 8 to 86 years. Attendees gain knowledge that will help them excel in school and skills that can be used in future careers.

Library Director's Report by Valerie Sommer:

The summer has been busy with 30,000 visitors attending a variety of programs and events including summer class visits, Summer Learning Challenge, Pride Month, Juneteenth and Independence Day picnic; Forthcoming is the Puppet Art Theatre on July 12 and a Magic and Music Show at Grand Avenue Library.

Project Read 32st Annual Trivia Challenge:

Gail Davison announced that this year's Trivia Challenge fundraiser is scheduled for Friday, November 7, 2025. Save the date cards will be mailed soon. SSFFOL will pay the fee of \$400 which includes dinner if any SSFFOL members want to organize a team of three (3) people.

New Little Free Library at Orange Park:

Library Director Valerie Sommer announced that the Parc Place neighborhood will be sponsoring and managing a Little Free Library which will be located inside Orange Park near the Bocce Ball courts. SSFFOL will supply them with donated books.

Library Requests for the Third Quarter 2025 by Adam Elsholz

Item Requested	Request Amount
Imagination Playground Medium Kids Building Blocks (70 pcs)	\$ 877.94
Laser Cutter Filter	\$ 273.60
Snap Circuits Kits	\$ 164.82
Butcher Paper	\$ 80.00
Sewing Supplies	\$ 397.78
CNC Milling Machine Drill bits Sets	\$ 219.76
Heat Guns	\$ 65.73
Adult Fall Program Programming: Hispanic/Latinx Month, Filipino American History Month	\$ 700.00
Youth Fall Programming	\$ 700.00
Adult Crafternoon – 3-month supplies	\$ 250.00
Grand Avenue Library programming	\$ 600.00
Storytime supplies	\$ 250.00
Total	\$4,579.83

Motion made by Julie Baldocchi, seconded by Joanne Gordon and unanimously approved by general vote by all those attending to approve the library requests of \$4,579.83 for programs and services scheduled during the Third Quarter 2025.

Membership/Public Comments:

Julie Baldocchi mentioned that July 4, 2026, marks 250 years since the signing of the Declaration of Independence and asked if the library will consider expanding programs and events throughout the year to commemorate this event. Some suggestions: Civics Learning Week at the library, speakers, display books from our library about the American founding principles and history.

Announcements and Adjournment:

Motion made by Joanne Gordon, seconded by Christina Hong and unanimously approved by general vote to adjourn the meeting. The meeting was adjourned by President Armando Altamirano at 6:57 p.m.

Respectfully submitted by,

Julie Baldocchi
Secretary