

Library I Parks & Recreation Center Building Fees

901 Civic Campus Way-**Banquet Hall** (For Larger Events- 220-240 max)

- Application fee **\$93.00**
 - **Insurance is Required** – (One-day Certificate of Insurance with your homeowner's insurance company, or obtain a quote by clicking the HUB International Insurance Services link): www.eventinsure.com
 - Set-up hourly Rate (Prep time) **\$88.00**
 - Resident hourly rate (minimum rental time 5 hours) **\$289.00**
 - Nonresident hourly rate (minimum rental time 5 hours) **\$329.00**
 - Non-Profit (Based in SSF) **\$269.00**
 - Kitchen A Resident with hall rentals **\$153.00 flat rate**, or
 - Kitchen B with hall rental **\$102.00**, or
 - Both Kitchen A & B with hall rentals **\$250 flat rate**
 - Alcohol Rates (4-hour flat rate & Ends 1 hour prior to event ending):
 1. Hard Liquor **\$113.00** (Requires Security)
 2. Beer **\$87.00**
 3. Wine **\$60.00**
 - **Portable Bar (must be used when having alcohol) \$67.00**
 - Refundable damage deposit **\$500.00** (**All refunds will be issued either as a check or account credit; note, refunds will not be processed back to credit cards. Please ensure your mailing address and account details are up to date to avoid delays).**
- ❖ Please note that having alcohol may require private security (price varies) or SSFPD (\$175.00 Per hour)

