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The City of South San Francisco

For Immediate Release

The City of South San Francisco's City Clerk's Office Expands its Offerings by Providing Passport Services

SOUTH SAN FRANCISCO, Calif., Oct. 15, 2019 - The City of South San Francisco is pleased to announce the City Clerk's office, located at City Hall, 400 Grand Avenue, is now designated as a Passport Acceptance Facility and will accept Passport Applications on behalf of the U.S. Department of State beginning today.

"This is a wonderful and logical addition to our City Clerk's office as the mission of this office is to interface between our residents and local government," said South San Francisco Mayor Karyl Matsumoto. "By providing citizens with passport services, this further demonstrates the desire for our City to make it as easy as possible to obtain essential government documents."

The City Clerk's office will offer the following passport services *by appointment only*:

- First-time passports
- Passport renewals for passports issued before the applicant was 16 years of age
- Renewals for expired passports issued more than 15 years ago
- Replacements for lost, stolen, or damaged passports

Passport services at the South San Francisco City Clerk's office are open to all citizens - you do not have to be a South San Francisco resident to obtain a passport. Appointments can be made online through the City Clerk's Passport Services webpage at <https://www.ssf.net/departments/passport-services>.

In addition to offering Passport services, the South San Francisco City Clerk's office also provides Notary Services to the public Monday - Friday from 8:00 a.m. to 11:00 a.m. and 1:00 p.m. to 4:00 p.m. For more information on the City's Notary Services, please visit <https://www.ssf.net/departments/city-clerk/notary-services>.

"Now more than ever, with the changes in the Real ID and the pending 2020 timeline, it's the right time to be offering these two new, highly anticipated,

services to the residents of South San Francisco and the public," said Rosa Govea Acosta, South San Francisco City Clerk. "The staff in the City Clerk's Office looks forward to assisting you with your passport application and notary services."

For application forms, information on required documentation, fees, and a range of other passport and international travel information, visit travel.state.gov, the official website for passport information.

About South San Francisco

The City of South San Francisco proudly remains *The Industrial City*, a reflection of its steel mill and ship building past, redefined to reflect the innovative, entrepreneurial and industrious spirit which has made South San Francisco the Biotech Capital of the World, with 217 active biotech companies and growing. A vibrant community of 67,082 residents, South San Francisco enjoys a high quality of life with an extensive public parks system, active library and learning programming and a dynamic, engaged community making South San Francisco a great place to live, learn, work and play.

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