

RESOLUTION NO. 03-2015

OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY TO THE REDEVELOPMENT
AGENCY OF THE CITY OF SOUTH SAN FRANCISCO

APPROVING A RECOGNIZED OBLIGATION PAYMENT
SCHEDULE (ROPS) AND ADMINISTRATIVE BUDGET FOR
THE PERIOD JULY THROUGH DECEMBER 2015,
PURSUANT TO HEALTH AND SAFETY CODE SECTION
34177(l)

WHEREAS, pursuant to Health and Safety Code Section 34177(l), before each six-month fiscal period, the Successor Agency to a dissolved Redevelopment Agency is required to prepare a draft Recognized Obligation Payment Schedule (“ROPS”) that lists all of the obligations that are “enforceable obligations” within the meaning of Health and Safety Code Section 34177, and which identifies a source of payment for each such obligation from among (i) bond proceeds, (ii) reserve balances, (iii) the administrative cost allowance, (iv) revenues from rents, concessions, interest earnings, loan repayments, or asset sales, or (v) the Redevelopment Property Tax Trust Fund established by the County Auditor-Controller to the extent no other source of funding is available or payment from property tax is contractually or statutorily required; and

WHEREAS, the draft ROPS must be concurrently submitted to the County Administrative Officer, the County Auditor-Controller, the State Department of Finance and the Oversight Board established to review Successor Agency actions; and

WHEREAS, pursuant to Health and Safety Code Section 34177(j), the Successor Agency also must prepare a proposed administrative budget and submit it to the Oversight Board for approval, including the estimated amounts for Successor Agency administrative costs for the upcoming six-month fiscal period and proposed sources of payment for those costs; and

WHEREAS, once the ROPS is approved by the Oversight Board, the ROPS must be posted on the Successor Agency’s website and transmitted to the County Auditor-Controller, the State Department of Finance, and the State Controller.

NOW, THEREFORE, the Oversight Board for the Successor Agency to the Redevelopment Agency of the City of South San Francisco does hereby resolve as follows:

1. The Recitals set forth above are true and correct, and are incorporated herein by reference.
2. The Recognized Obligation Payment Schedule (ROPS) and administrative budget for the period July 1 through December 31, 2015 attached hereto as Exhibit A are hereby approved.
3. The Finance Director is authorized to modify the ROPS to correct errors and provide clarifications consistent with requirements of the Department of Finance and the intent of this Resolution.

4. The City Manager or designee is authorized and directed to take all actions necessary to implement this Resolution, including without limitation, the submittal of the ROPS to the County Auditor-Controller, the County Administrative Officer, the State Department of Finance, and the State Controller, and the posting of this Resolution and the ROPS on the Successor Agency's website.

5. The Oversight Board Chairperson or Vice Chairperson in his absence is hereby authorized to certify the ROPS.

* * * * *

I hereby certify that the foregoing Resolution was regularly introduced and adopted by the Oversight Board of the Successor Agency to the Redevelopment Agency of the City of South San Francisco at a regular meeting held on the 17th of February, 2015 by the following vote:

AYES: Boardmembers Addiego, Christensen, Farrales, Scannell, Gross,

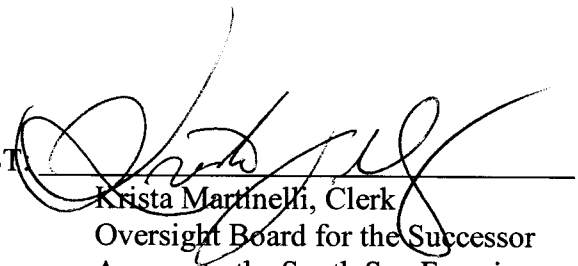
Chairperson Cullen.

NOES: None.

ABSTAIN: None.

ABSENT: Alternate Vice Chairperson Hogan

ATTEST



Krista Martinelli, Clerk
Oversight Board for the Successor
Agency to the South San Francisco
Redevelopment Agency

Recognized Obligation Payment Schedule (ROPS 15-16A) - Summary

Filed for the July 1, 2015 through December 31, 2015 Period

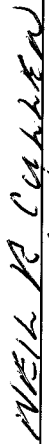
Name of Successor Agency: South San Francisco
 Name of County: San Mateo


Current Period Requested Funding for Outstanding Debt or Obligation		Six-Month Total
Enforceable Obligations Funded with Non-Redevelopment Property Tax Trust Fund (RPTTF) Funding Sources (B+C+D):		
A	Bond Proceeds Funding (ROPS Detail)	\$ 1,960,461
B	Reserve Balance Funding (ROPS Detail)	1,496,961
C	Other Funding (ROPS Detail)	-
D		463,500
E	Enforceable Obligations Funded with RPTTF Funding (F+G):	\$ 7,746,509
F	Non-Administrative Costs (ROPS Detail)	7,601,509
G	Administrative Costs (ROPS Detail)	145,000
H	Current Period Enforceable Obligations (A+E):	\$ 9,706,970

Successor Agency Self-Reported Prior Period Adjustment to Current Period RPTTF Requested Funding		
I	Enforceable Obligations funded with RPTTF (E):	7,746,509
J	Less Prior Period Adjustment (Report of Prior Period Adjustments Column S)	(1,176,996)
K	Adjusted Current Period RPTTF Requested Funding (I-J)	\$ 6,569,513

County Auditor Controller Reported Prior Period Adjustment to Current Period RPTTF Requested Funding		
L	Enforceable Obligations funded with RPTTF (E):	7,746,509
M	Less Prior Period Adjustment (Report of Prior Period Adjustments Column AA)	-
N	Adjusted Current Period RPTTF Requested Funding (L-M)	7,746,509

Certification of Oversight Board Chairman:
 Pursuant to Section 34177 (m) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named agency.



 Name: Mark R. Carlsen Title: _____
 Signature:  Date: 2/17/2015

Recognized Obligation Payment Schedule (ROPS 15-16A) - Report of Cash Balances
(Report Amounts in Whole Dollars)

A	B	Fund Sources										I
		C		D	E	F	G	H		Comments		
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Bonds issued period balances and DDR RPTTF retained	Reserve Balance Prior ROPS period balances and DDR RPTTF reserve for future period(s)	Prior ROPS RPTTF distributed as reserve for future period(s)	Other	RPTTF	Non-Admin and Admin			
<p align="center">Cash Balance Information by ROPS Period</p> <p>ROPS 14-15A Actuals (07/01/14 - 12/31/14)</p>												
1	Beginning Available Cash Balance (Actual 07/01/14)											Column E is \$4,550,456 (Bank of New York Reserve acct) which may be used along with bond retirement funds to call the 2006 bonds on the call date of 09/15/2016. Housing bond reserves in the amount of \$318,439 retained per bond covenants, and Debt Service fund for 2006 bonds in the amount of \$1,992,995, used for ROPS 14-15A debt service obligations. Column G is excess cash balance of \$1,195,091 reported to DOF in June 2014, excess cash balance of \$118,144 from ROPS 13-14A and \$403,453 of excess other revenue from ROPS 13-14B. Column H is \$2,562,870 PPA from ROPS 13-14A and \$965,176 PPA from ROPS 13-14B, used to fund 14-15A and 14-15B, respectively.
2	Revenue/Income (Actual 12/31/14) RPTTF amounts should tie to the ROPS 14-15A distribution from the County Auditor-Controller during June 2014	2,410,789			9,861,559				1,919,042		3,528,046	
3	Expenditures for ROPS 14-15A Enforceable Obligations (Actual 12/31/14) RPTTF amounts, H3 plus H4 should equal total reported actual expenditures in the Report of PPA, Columns L and Q	7,772			79,548				393,091		3,070,443	
4	Retention of Available Cash Balance (Actual 12/31/14) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)	921,600			1,992,897				475,500		4,452,501	
5	ROPS 14-15A RPTTF Prior Period Adjustment RPTTF amount should tie to the self-reported ROPS 14-15A PPA in the Report of PPA, Column S				4,948,410							
6	Ending Actual Available Cash Balance C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 - 6)	\$ 1,496,961	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,838,633	\$ -	\$ 1,176,996	Column H represents the PPA from ROPS 13-14B, used to fund ROPS 14-15B
ROPS 14-15B Estimate (01/01/15 - 06/30/15)												
7	Beginning Available Cash Balance (Actual 01/01/15) (C, D, E, G = 4 + 6, F = H4 + F4 + F6, and H = 6 + 8)	\$ 1,496,961	\$ -	\$ -	\$ 4,948,410	\$ -	\$ -	\$ -	\$ 1,336,633	\$ -	\$ 2,146,968	
8	Revenue/Income (Estimate 06/30/15) RPTTF amounts should tie to the ROPS 14-15B distribution from the County Auditor-Controller during January 2015								273,156		3,028,093	
9	Expenditures for ROPS 14-15B Enforceable Obligations (Estimate 06/30/15)	1,496,961							1,871,700		3,991,269	
10	Retention of Available Cash Balance (Estimate 06/30/15) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)				4,948,410							
11	Ending Estimated Available Cash Balance (7 + 8 - 9 - 10)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,358,089	\$ -	\$ 1,190,812	Column G is excess cash balance of \$118,144 reported to DOF in October 2014 and \$119,945 of excess other revenue from ROPS 14-15A to be used in ROPS 15-16A.

Recognized Obligation Payment Schedule (ROPS 15-16A) - Report of Prior Period Adjustments
Reported for the ROPS 14-15A (July 1, 2014 through December 31, 2014) Period Pursuant to Health and Safety Code (HSC) Section 34186 (a)
 (Report Amounts in Whole Dollars)

ROPS 14-15A Successor Agency (SA) Self-reported Prior Period Adjustments (PPA); Pursuant to HSC Section 34186 (a), SAs are required to report the differences between their actual available funding and their actual expenditures for the ROPS 14-15A (July through December 2014) period. The amount of Redevelopment Property Tax Trust Fund (RPPTF) approved for the ROPS 15-16A (July through December 2015) period will be offset by the SA's self-reported ROPS 14-15A prior period adjustment. HSC Section 34186 (e) also specifies that the prior period adjustments self-reported by SAs are subject to audit by the county auditor-controller (CAC) and the State Controller.

Item #	A	B	C	D	E	F	G	H	I	J	Non-RPTTF Expenditures				RPTTF Expenditures				Net SA Non-Admin and Admin PPA Approved for the ROPS 15-16A (Requested RPPTF)	
											Project Name / Debt Obligation	Bond Proceeds	Reserve Balance	Other Funds	Non-Admin	Admin	Net SA Non-Admin and Admin PPA Approved for the ROPS 15-16A (Requested RPPTF)			
			Authorized	Actual	Authorized	Actual	Authorized	Actual	Authorized	Available RPTTF (ROPS 14-15A distributed + all other available as of 07/1/14)	Net Lesser of Authorized / Available	Actual	Difference (If K is less than L, the difference is zero)	Authorized	Available RPTTF (ROPS 14-15A distributed + all other available as of 07/1/14)	Net Lesser of Authorized / Available	Actual	Difference (If total actual exceeds total authorized, the total difference is zero)		
3			2,000,000	921,000	1,650,000	1,650,000	475,500	475,500	5,481,445	5,481,445	5,481,445	4,387,389	1,094,056	171,868	171,868	171,868	88,928	82,840	1,176,886	
4				-	1,650,000	1,650,000	-	-	-	749,722	749,722	607,025	142,697	-	-	-	-	-	-	
7				-	245,000	387,897	475,500	475,500	230,000	230,000	230,000	230,000	-	-	-	-	-	-	-	
8				-	-	-	-	-	32,250	32,250	32,250	32,250	-	-	-	-	-	-	-	
10				-	-	-	-	-	5,500	5,500	5,500	5,500	5,500	-	-	-	-	-	-	
11				-	-	-	-	-	2,500	2,500	2,500	-	2,500	-	-	-	-	-	-	
12				-	-	-	-	-	3,000,000	3,000,000	3,000,000	3,000,000	-	-	-	-	-	-	-	
13				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
14				-	-	-	-	-	12,000	12,000	12,000	9,404	2,596	-	-	-	-	-	-	
15				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,686	
16				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
17				-	-	-	-	-	12,000	12,000	12,000	12,000	12,000	-	-	-	-	-	-	
21				-	-	-	-	-	81,775	81,775	81,775	81,775	81,775	-	-	-	-	-	-	
22				-	-	-	-	-	10,146	10,146	10,146	10,146	10,146	-	-	-	-	-	-	
23				-	-	-	-	-	150,000	150,000	150,000	150,000	150,000	-	-	-	-	-	-	
24				-	-	-	-	-	50,000	50,000	50,000	50,000	50,000	-	-	-	-	-	-	
40				-	-	-	-	-	11,662	11,662	11,662	11,662	11,662	-	-	-	-	-	-	
45				-	-	-	-	-	80,000	80,000	80,000	64,442	15,558	-	-	-	-	-	-	15,558
46				-	-	-	-	-	80,000	80,000	80,000	18,887	60,413	-	-	-	-	-	-	60,413
47				-	-	-	-	-	-	-	-	-	-	-	-	-	-	736	-	
48				-	-	-	-	-	-	-	-	-	-	-	-	-	-	88,100	-	

Recognized Obligation Payment Schedule (ROPS 15-16A) - Notes July 1, 2015 through December 30, 2015	
Item #	Notes/Comments
3, 4, 10	While these bonds are due no later than 9/1/35, and if not paid off until then would in fact end up paying approximately \$60m in principal and \$40m as shown on the ROPS, the Oversight Board is working to pay the bonds off at their earliest call date of 9/1/16 and a reserve has been built to accomplish this (see Row 55 note below).
12	On 5/8/12 the OB approved funding an escrow account to fund this obligation. There is \$24M approved for this escrow account from prior ROPS with this payment increasing the escrow account to \$27M.
47, 48	The Total Outstanding Obligation column must be populated with a dollar amount. Estimating certain obligations, such as total remaining administrative costs is challenging at this point.
51, 52	Certification of unfunded retirement and retiree health costs and adoption of payment plan per Oversight Board Resolution No. 19-2013
55	On 05/08/2012 the Oversight Board approved funding an escrow account to call these bonds at the first redemption date of 9/1/16. There is currently approximately \$53.1 million in the escrow account. Due to expected interest earnings and the amount of the bond reserve to be applied on 9/1/16, no further contributions are anticipated. Final bond payoff on 9/1/16 is anticipated to be \$56,175,509.38.
57	The 12/18/12 DOF ROPS III determination letter says in part, "upon receiving a Finding of Completion from Finance, these items will become enforceable pursuant to HSC 34191.4 (c)." SSF received the Finding of Completion from DOF on 5/24/13. On October 21, 2014, the South San Francisco Oversight Board approved Resolution 7-2014 approving an Exclusive Negotiation Rights Agreement with Brookwood Equities LLP for potential disposition and development of 201-227 Grand Avenue and 418 Linden Avenue.

EXHIBIT B

Successor Agency Administrative Budget
ROPS 15-16A
July - December 2015

Professional & Specialized Services	
Staff Consultant (Armando Sanchez)	\$20,000.00
Legal Consultants (Meyers Nave & Craig Labadie)	\$25,000.00
Subtotal	\$45,000.00
Supplies and Services Meeting expenses, office supplies, postage, copies, printing services, special noticing etc...	\$10,000.00
Subtotal	\$10,000.00

Position Title	FTE	Employee Costs FY15-16 (Semi-Annual)
Director of Finance	4%	\$ 11,740.09
Administrative Assistant II	5%	\$ 7,000.65
Assistant City Manager	4%	\$ 13,364.60
City Manager	2%	\$ 7,209.51
Sr Accountant	3%	\$ 5,145.39
ECD Coordinator	3%	\$ 5,860.12
Management Analyst	5%	\$ 7,778.50
ECD Director	3%	\$ 6,652.74
Accounting Assistant II	3%	\$ 3,321.58
Sr Financial Analyst	5%	\$ 8,575.65
Miscellaneous staff	3%	\$ 6,571.61
City Clerk	3%	\$ 6,779.55
Subtotal	40%	90,000.00
GRAND TOTAL		\$145,000.00

Notes:

- 1 -- Staff costs include payroll, benefits, and retirement costs
- 2 -- Payment source for six month period is from the Administrative Allowance
- 3 -- Maximum administrative costs are based on 3% the total estimated net new funding needs on the ROPS

Exhibit C ROPs 15-16A

**SUPPORT FOR ESTIMATED OTHER REVENUES APPEARING ON THE
JULY THROUGH DECEMBER 2015 ROPS**

(Includes a True Up component for Other Revenues estimated on ROPS 14-15A)

Item #	Source of Revenue	Estimated Other Revenue Six Month Total
1)	Rents	\$ 224,400.00
2)	Interest on Investments	\$ 1,000.00
3)	Interest from Business Loans	\$ -
4)	Principal from Business Loans	\$ -
5)	Estimated Repayment from Oyster Point Impact Fee Interfund Loan	\$ -
Total Other Revenue, July to December 2015		\$ 225,400.00

Other Revenue From Prior Periods

6)	Difference between ROPS 14-15A estimated Other Revenue and Actual Revenue	\$ 119,945.03
7)	Excess Cash Balance reported to DOF in October 2014	\$ 118,144.00
	Total Available Other Funds	\$ 463,489.03
	Rounded Total Used on ROPS	\$ 463,500.00